



SUPPLIER ORGANIC CERTIFICATE VERIFICATION CHECKLIST

Possessing a copy of an organic certificate is not the same as verifying one. A certificate is a document, and documents can be altered or fabricated, so verification means confirming it independently. Follow this list to cross-check that all of the information you have received from your supplier is present, correct, and current

- ☐ **Step 1.** Receive the certificate from the supplier.
- ☐ **Step 2.** Find the supplier yourself in the [USDA Organic Integrity Database](#) and confirm the status reads Certified. Do not rely only on the document the supplier sent.
- ☐ **Step 3.** Confirm the certifying agent on the certificate matches the certifying agent listed in the database for that supplier.
- ☐ **Step 4.** Confirm the specific product you are buying is listed on the OID operation profile or the certificate addendum. Do not rely on the certificate's general scope designation.
- ☐ **Step 5.** Confirm the certificate issue date is current.

If any step cannot be confirmed, stop. Do not receive the product as organic until verification is complete.

SOURCES CITED

USDA National Organic Program, [7 CFR 205.103\(b\)\(2\)](#).

USDA National Organic Program, [7 CFR 205.201\(a\)\(3\)](#).